

**CALIFORNIA DEPARTMENT OF CHILD SUPPORT SERVICES**

P.O. Box 419064, Rancho Cordova, CA 95741-9064



November 30, 2001

CSSIN LETTER: 01-32

ALL IV-D DIRECTORS  
 ALL DISTRICT ATTORNEYS  
 ALL COUNTY ADMINISTRATIVE OFFICERS  
 ALL BOARDS OF SUPERVISORS

SUBJECT: CREDIT REPORTING CONTRACT - EQUIFAX

This is to notify all counties that in accordance with State law and procedure the California Department of Child Support Services (DCSS) went out to bid for the above captioned contract. The lowest bidder in this process was Equifax Credit Reporting Services. Therefore, we have an executed contract with that company effective immediately, with renewal options for the following two fiscal years.

Since counties are already using Equifax services through the interim sole source contract agreement, the transition to using the master contract will not impact daily operations. The services that are available through the master contract are the exact services that were available through the sole source contract.

It is important to note that there are specific services available in this contract. Any additional features must be paid by the county through their own separate contract.

- ACROFILE: Complete credit information. Delivers detailed name, addresses and last reported employment history (when available), in addition to file summary, public record, collection, tradeline and inquiry information (\$1.00 per report).
- DETEC: Using just a social security number, DETEC searches the nationwide Equifax database and returns identification and address information quickly. DETEC helps find missing people (\$.90 per report).

Reason for this Transmittal

- State Law or Regulation Change  
 Federal Law or Regulation Change  
 Court Order or Settlement Change  
 Clarification requested by One or More Counties  
 Initiated by DCSS

DCSS-SY-2001-CTY-0653



DO YOUR PART TO HELP CALIFORNIA SAVE ENERGY  
 For energy saving tips, visit the DCSS website at  
[www.childsup.cahwnet.gov](http://www.childsup.cahwnet.gov)

- FINDERS: Provides skip-locate impact of a full credit report (\$1.00 per report).

Should users access reports via the Equifax ePort (online) method, please be aware that there are two storage options - "Standard" or "Unlimited". Please make sure the "Standard" choice is checked. "Standard" is no charge and will provide storage for up to 200 reports per user for six months. Please do not activate the "Unlimited" option, as this option is not free and our contract with Equifax does not cover this storage option.

A listing of what each county can spend within this statewide contract is attached. These shares were based on county usage from State Fiscal Year 2000/2001. At this time, we are unable to increase any county's share or the total amount of the statewide contract. As in the past, counties may choose to enter into their own contract for additional services. Funding for separate contracts will come from the county's administrative allocation. Counties that wish to enter into a contract for additional services may contact the credit reporting agency directly.

If you choose not to utilize your share of the contract in full or in part, please contact Kimberly Ponder at (916) 464-5520 or Jadine Takeuchi at (916) 464-5376. Kimberly and Jadine are also available to answer any questions or concerns you may have regarding this matter.

Sincerely,

JAN SHERWOOD  
Deputy Director  
Administrative Services Division

Attachment

EXHIBIT E  
 COUNTY ALLOCATIONS  
 October 1, 2001 through September 30, 2002

	Allotment		
Alameda	\$2,400	Nevada	\$75
Alpine	\$50	Orange	\$13,000
Amador	\$500	Placer	\$3,400
Butte	\$700	Plumas	\$600
Calaveras	\$250	Riverside	\$13,000
Colusa	\$50	Sacramento	\$400
Contra Costa	\$10,000	San Benito	\$100
Del Norte	\$450	San Bernardino	\$3,400
El Dorado	\$100	San Diego	\$250
Fresno	\$5,000	San Francisco	\$450
Glenn	\$75	San Joaquin	\$7,000
Humboldt	\$200	San Luis Obispo	\$150
Imperial	\$50	San Mateo	\$100
Inyo	\$50	Santa Barbara	\$2,500
Kern	\$100	Santa Clara	\$9,000
Kings	\$75	Santa Cruz	\$125
Lake	\$75	Shasta	\$2,500
Lassen	\$75	Sierra	\$75
Los Angeles	\$6,000	Siskiyou	\$100
Madera	\$75	Solano	\$75
Marin	\$100	Sonoma	\$1,000
Mariposa	\$75	Stanislaus	\$5,500
Mendocino	\$75	Sutter	\$75
Merced	\$100	Tehama	\$75
Modoc	\$75	Trinity	\$75
Mono	\$75	Tulare	\$900
Monterey	\$2,000	Tuolumne	\$75
Napa	\$450	Ventura	\$100
		Yolo	\$100
		Yuba	\$75

TOTAL CONTRACT                      \$93,500