

**CALIFORNIA DEPARTMENT OF CHILD SUPPORT SERVICES**

P.O. Box 419064, Rancho Cordova, CA 95741-9064



October 26, 2001

LCSA LETTER: 01-43

ALL IV-D DIRECTORS

SUBJECT: DATA RELIABILITY AUDIT FILE

Reason for this Transmittal

- State Law or Regulation Change
- Federal Law or Regulation Change
- Court Order or Settlement Change
- Clarification requested by One or More Counties
- Initiated by DCSS

This letter provides directions for submitting the Data Reliability Audit File to the Technology Services Division. With the exception of Los Angeles, Orange and San Diego counties, who will be submitting their data individually, the Consortia Leads will be responsible for compiling and submitting their respective county data to the State. The Interface Specification Document was provided at the PRISM Advisory Group meeting (10/2/01) which included the new format and instructions. Counties should contact their Consortia Lead if there are any questions about the information being submitted.

The State must submit the audit file to the federal government no later than January 15, 2002. In order to meet this deadline all consortia and applicable counties must submit their Data Reliability Audit File to the state by **November 9, 2001**. The contact at the Technology Services Division for submission of the audit file will be Dahlia Eng. She can be reached by phone at (916) 464-5347 and by E-Mail at [Dahlia.Eng@dcss.ca.gov](mailto:Dahlia.Eng@dcss.ca.gov). Due to the size of the file to be submitted the preferred vehicle for submission of your data would be via CD-ROM and mailed to the above address of this letter. If this is not possible please contact Dahlia for other arrangements.

If there will be any deviations from the data specifications please include an explanation with your submission. The data submitted will be validated by the Technology Services Division and any identified deviations will be reported to a contact in your office. With your submission please provide us with the name, phone number and E-Mail address of the person to be contacted.

DCSS-SY-2001-CTY-0591



DO YOUR PART TO HELP CALIFORNIA SAVE ENERGY  
For energy saving tips, visit the DCSS website at  
[www.childsup.cahwnet.gov](http://www.childsup.cahwnet.gov)

LCSA Letter: 01-43  
October 26, 2001  
Page 2

If you have any questions or concerns regarding this matter, please contact Rick Torres at (916) 464-5497.

Sincerely,

JOAN OBERT  
Assistant Deputy Director

cc: DCSS Office of Research and Program Design  
Jackie Martin